



# MEMO

To: AGF Membership

Date: March 23, 2016

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CC: AGF Board of Directors

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RE: 2016 GCG Board Elections

## Notes:

Please be advised that elections for new GCG Directors will be held at the GCG 2016 Annual General Meeting (AGM), Sunday, June 19, 2016, at the Ottawa Marriott Hotel.

If you or a member of your club is interested in running for one of the positions please ensure your applicable resume and any other supporting documentation is submitted to me at [chair@abgym.ab.ca](mailto:chair@abgym.ab.ca) by **noon, Monday, April 18, 2016**.

Since provincial endorsement is required, the AGF Board will review all resumes and I will contact the individuals directly to advise them of the AGF Board's decision.

There are four (4) Director-at-large positions that will be elected this year and each position is a four-year term. Following the elections of Directors, the GCG Board will then elect a Chair, Vice Chair, and a Secretary from amongst themselves, and these officers will serve for a two (2) year period until the next elections in 2018.

GCG is also seeking nominations for a Director - Athlete Representative who will serve for a two (2) year term.

The 2016 GCG Nominating Committee has been selected to conduct this nomination process and to support the Board through the elections process. Committee members are:

- ❖ Mark Eldridge, Chair
- ❖ André Turgeon, Member
- ❖ Dale Reed, Member
- ❖ Muriel Richards, Member

Please find attached for your information:

- Director-at-Large Description

Please contact me at [chair@abgym.ab.ca](mailto:chair@abgym.ab.ca) should you possess any further questions.

Kind Regards,

Chairperson, Alberta Gymnastics Federation

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### Notice:

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## 2016 CALL FOR NOMINATIONS

### BOARD OF DIRECTORS – DIRECTORS-AT-LARGE (4 positions)

The Board of Directors of Gymnastics Canada is pleased to invite applications from individuals interested in serving a four-year Director-at-large term commencing June 2016.

Gymnastics Canada leads the development of Gymnastics in Canada in collaboration with its members and other sport organizations. We are seeking dedicated individuals who are interested in providing the leadership necessary in order to further our vision and mission.

#### **Our Vision**

Canada is recognized as a world-leading gymnastics country through the achievement of international sport excellence, growth of the sport, and demonstrated sport organizational excellence.

#### **Our Mission**

We lead and govern the Canadian gymnastics system, direct High Performance in pursuit of international excellence, and guide and /or partner in the development of quality and innovative gymnastics programming.

#### **Position Overview**

Our Board operates within a Policy Governance framework. The Board dispenses its fiduciary duty by setting policy and ensuring a strategic framework for the governance and operational leadership of GCG's mandate. Standing Committees of the Board also provide an opportunity for Directors to share their expertise and talents. We are an inclusive National Sport Organization that engages our members and stakeholders in transparent processes. The National Office is located in Ottawa, while members of the Board of Directors come from across Canada.

There are eight (8) Directors-at-large with four (4) being elected by the members at the AGM every two years (staggered four-year terms). Additionally, there is one Director – Athlete Representative elected by senior national team members for a two-year term. Following the AGM, the Board may appoint one additional Director-at-large for a one year term. Following elections, the Board is responsible for electing a Board Chair, Vice-Chair, and Secretary. The Board normally meets as a group three times annually, with additional meetings via conference call as required. Committees of the Board meet at the call of each Committee Chair. The Directors serve without remuneration; however, travel expenses for Board related business is provided.

#### **Role of the Board of Directors**

- Accountable to the AGM and the members;
- Commitment to the federation's vision, mission, and strategic orientations;

- Adopt the annual budget, policies, and year-end financial report;
- Define roles & responsibilities of the President/CEO;
- Attend all Board meetings and the Annual General Meeting;
- Be willing to devote sufficient time, talents, and energy to Board work;
- Provide strategic leadership with regard to the direction of the Federation;
- Serve on Board Committees and contribute to special projects of the Board;
- Advocate and use network of influence in order to promote and seek support for Gymnastics Canada;
- Other duties as described in the bylaws of the federation. [BY-LAWS](#)

### **Qualifications and Experience**

- Experience serving on a Board of Directors (not-for-profit and/or for-profit);
- Demonstrated leadership skills and passion for excellence;
- Knowledge of governance and ‘best in class’ organizational/business practices;
- Strategic thinker, team player, and great communicator;
- Qualify to hold a position as a Director according to the Federation’s Bylaws - [BY-LAWS](#);
- Experience developing Policy would be an asset;
- Experience or knowledge of sport and/or gymnastics would be an asset.

### **The Board, as a whole, should have the following skill sets within its membership:**

- Financial, legal, human resources, information technology, public relations, marketing, business management, and/or fund development

### **Benefits of Serving on the Board of GCG:**

- Opportunity to contribute to the direction and future of gymnastics in Canada;
- Opportunity to serve alongside committed and passionate individuals;
- Opportunity to be involved in a National Sport Organization that is seen as a leading NSO in Canada, and has had exceptional performances on the international stage;
- Be part of a non-profit organization that supports and promotes active and healthy lifestyles for Canadians of all ages;
- Opportunity to attend gymnastic competitions and represent GCG in medal ceremonies;
- Opportunity to learn and grow personally and/or professionally.

### **Submission of Nomination:**

If you are interested in this opportunity, please contact your provincial/territorial gymnastics federation.

Each member (provincial/territorial federation) of Gymnastics Canada shall forward their nominations to the Chair of the Gymnastics Canada Nominating Committee **no later than April 30, 2014**. Nominations shall include completion of the nomination form by the provincial/territorial federation, accompanied by a covering letter and resume from the nominee.

**Mark Eldridge, Chair, GCG Nominating Committee**

Gymnastics Canada

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